

# **Safety Representatives**

## Who should attend?

This course is aimed at Health and Safety Representatives, employee representatives and their managers and Safety committee members.

### **Course Aims & Objectives**

The purpose of the course is to give delegates an understanding of Safety Representatives possible duties within the workplace.

By the end of the course delegates will:

- Be able to explain how a safety committee works and who should be involved
- Be able to outline the processes of accident investigations
- Outline the main legal requirements for Health & Safety

### **Course Outline**

- Principles of accident prevention
- The legal system
- Civil and criminal Law
- Health and Safety Legislation and codes of practice
- Duties of care and liabilities
- Record keeping
- Consultation and involvement of employees
- Functions of employee/safety representative
- Safety Committees
- Risk Assessments
- Accident reporting and RIDDOR
- Accident investigation
- Monitoring safety performance
- Safety Inspections and Audits

### Certification

Certificates of attendance will be awarded to delegates upon completion of the course.

### Duration

1 Day

### Location

We can offer courses on company premises for a maximum of 12 delegates.