



Health & Safety for Directors

Who should attend?

This course is for people with strategic responsibility for determining effective Health & Safety management and putting it into practice in their organisation.

Course Aims & Objectives

The purpose of the course is for delegates to be able to recognise the importance of strategic Health & Safety management and its integration into other business management systems.

By the end of the course delegates will:

- Understand the role and responsibilities of directors
- Be aware of the consequences of failing to manage Health & Safety effectively
- Appreciate the value of an adequately resourced Health & Safety management system
- Understand the importance of performance monitoring and review for continual improvement of Health & Safety management.

Course Outline

Importance of Health & Safety

- Moral, legal, financial and reputational arguments for Health & Safety Management
- Why Health & Safety leadership is important
- The importance of strong leadership, worker involvement and assessment/review
- Directors' responsibilities – appointment of a Health & Safety director and the role of non-executive directors
- Legal liabilities of individual board members for Health & Safety failures (with reference to the Health & Safety at Work Act 1974, common law and the Directors Disqualification Act 1986)
- The Corporate Manslaughter and Corporate Homicide Act 2007

Planning Health & Safety

- Integrating Health & Safety into the business agenda
- Identifying significant risks to the organisation
- Establishing and maintaining a Health & Safety policy
- The importance of integrating the policy into the organisation's culture, values and standards
- Corporate governance
- Communicating, promoting and championing Health & Safety throughout the organisation

Delivering Health & Safety

- Effective Health & Safety management systems and practices (ensuring sensible, responsible and proportionate risk management)
- Ensuring risk assessments are carried out
- Addressing the Health & Safety implications of changes to processes, working practices and staffing
- Visible leadership

- Developing procurement standards to minimise the risks introduced by suppliers of goods and services
- Training for all employees, including board members
- Employee involvement in decisions that affect their Health & Safety
- The role and function of Health & Safety committees

Monitoring Health & Safety

- The role and importance of specific and routine reports on performance
- Proactive and reactive performance measurement
- Auditing the effectiveness of Health & Safety management and risk controls
- Reporting the impact of change and major failures
- Procedures for monitoring changes in the external environment (such as changes to legislation) and implementing change as appropriate
- Setting targets for improvement

Reviewing Health & Safety

- The role and purpose of top-level reviews of Health & Safety
- Determining whether policy is in line with organisational priorities and plans
- Determining whether the Health & Safety management system is reporting effectively
- Identifying shortcomings and impact of board decisions
- Deciding actions to address any weaknesses
- Annual reporting
- Continuous improvement

Certification

Certificates of attendance will be awarded to delegates upon completion of the course.

Duration

1 Day

Location

We can offer courses on company premises for a maximum of 12 delegates or upcoming open courses in your local area.